

Telehandler: daily pre-use check

Do these checks before the machine is used each day. Tick each item that is OK. Write D for a defect and describe it at the bottom of the sheet, or N/A where the item does not apply. A stop-work defect means the machine is not used: tell the supervisor straight away and take the machine out of use until a competent person has made it safe.

Machine and fleet or serial number

Hire company

Site

Week commencing

Check before starting work	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Fluids and engine							
Engine oil level Check the dipstick with the machine on level ground and the engine stopped for at least two minutes.							
Hydraulic oil level Check the sight glass with the boom lowered and retracted.							
Coolant level Check the header tank when cool. Never open a hot radiator cap.							
Structure and load-handling							
Wheels and wheel-nuts secure All nuts present, visually tight, no signs of movement against the hub.							
Tyre condition and pressure No cuts, bulges, excessive wear. Pressures within manufacturer specification.							
Boom — condition of structure and wear pads No cracks, no weld damage, no excessive play between boom sections.							
Fork tines — condition and retention No cracks, no distortion, heels within wear limits, locking pins engaged.							
Outriggers / stabilisers deploy and retract correctly							
Controls and safety devices							
General condition of bodywork and cab							
Seat belt is secure and in working order							
Handbrake holds the machine on a slope							
Travel (foot) brake — firm pedal, pulls up straight							
Steering and hydraulic controls respond correctly							
All lights (head, tail, work, brake, indicators) operational							
Cameras / mirrors intact, clean, and fully operational							
Horn operates							
Reversing alarm audible at 10 m							
Amber beacon flashing and visible							
Operator name or initials							
Time checked							

Defects			
Day	Item	What is wrong	Severity (minor / major / stop work) Reported to, and when

A pre-use check is not the PUWER inspection or the LOLER thorough examination, which are separate and done by a competent person. These sheets are general guidance, not a substitute for the manufacturer’s instructions, your own risk assessment or a competent person’s inspection. Add anything the manufacturer or the hire company asks you to check. What the law requires: plantregister.co.uk/plant-checks
