

Machine and fleet or serial number	Hire company	Site	Week commencing
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Check before starting work	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Visibility and vision aids							
Windscreen — clean and undamaged							
Mirrors — secure, clean, correctly adjusted							
Camera for all-round vision — intact, clean, fully operational							
Wipers and washers function correctly							
Running gear							
Tyres — tread, sidewalls, pressures Check for worn tread, cuts and damage to side walls and tread.							
Alarms and lights							
Reversing alarm working and audible at 10 m							
All lights operational (where applicable) Head, tail, brake, indicators and beacon(s).							
Fluids and air							
Engine oil level							
Hydraulic oil level							
Air system — build-up, no leaks, tanks drained Air pressure builds to working range and holds. Drain condensate from tanks.							
Brakes, steering and cab							
Footbrake and handbrake operate correctly Footbrake pulls up firm and straight; handbrake holds the machine on a slope.							
Steering responds correctly with no excessive play							
Seat belt is secure and in working order							
Emergency equipment and periodic tests							
Fire extinguisher(s) — present, in date, sealed Correct type for vehicle, service date in date, tamper seal intact, gauge in green.							
SIMRET (fortnightly) or ramp / brake test (weekly) — carried out when due SIMRET fortnightly or a ramp / brake test weekly. Tick N/A on days when neither test is due.							
Operator name or initials							
Time checked							

Defects

Day	Item	What is wrong	Severity (minor / major / stop work)	Reported to, and when
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A pre-use check is not the PUWER inspection or the LOLER thorough examination, which are separate and done by a competent person. These sheets are general guidance, not a substitute for the manufacturer's instructions, your own risk assessment or a competent person's inspection. Add anything the manufacturer or the hire company asks you to check. What the law requires: plantregister.co.uk/plant-checks
